

GOVERNMENT FLEET EXPO & CONFERENCE

AUSTIN CONVENTION CENTER, HALL 1 • DENVER, CO

PART OF CONTRACT: These rules and regulations constitute a bona fide part of the contract for Government Fleet Expo & Conference, hereafter called GFX. Exhibit Management reserves the right to render all interpretations and decisions, should questions arise, and to establish further regulations as may be deemed necessary to the general success and well-being of the exposition. Exhibit Management's decisions and interpretations shall be accepted as final in all cases.

1. CONTRACT FOR SPACE: Applicants for exhibit space are required to execute and forward an Application/Contract to GFX with deposit.

2. SPACE ASSIGNMENT: Assignment of space for all valid contracts in hand will be based on a first-come, first-served basis. GFX reserves the right to make modifications and change exhibit space assignments as necessary to meet the needs of show management.

3. PAYMENT FOR SPACE: Payment shall be in full by March 23, 2010.

4. CANCELLATION: Payment is refundable if GFX is notified in writing postmarked on or before March 23, 2010. Cancellation policy applies to all exhibiting firms. Failure to appear at the exposition does not release the exhibitor from the responsibility for payment of the full cost of space rented. There is a \$300 processing fee for all cancellations. After March 23, 2010, all payments are non-refundable.

5. SUBLETTING SPACE: No exhibitor may assign, sublet or apportion his space in whole or in part, nor exhibit any products or services other than those manufactured or handled in the normal course of his business, nor permit any agent of any exhibiting firm to solicit business or take orders in his space.

6. EXHIBIT CONTRACTOR: GFX will furnish each participating exhibitor with a Service Manual that will specify the Official Exhibit Contractor and will contain exhibit instructions, shipping labels, and order forms for all booth accessories and services required. Orders not processed in advance for signs, furniture, carpeting, labor and other requirements must be procured at the Official Exhibit Contractor's Service Desk which will be maintained in the exhibit hall. All participating exhibitors must abide by union jurisdiction in force at the time of exposition.

7. ARRANGEMENT OF EXHIBITS: GFX will provide display space as indicated on the of-

ficial floor plan, insofar as possible, but reserves the right to make any changes necessary in the interests of an exhibitor.

8. EXHIBIT HOURS, INSTALLATION AND DISMANTLING: See Exhibitor Kit for complete details.

9. EXHIBITORS' ADMISSION CREDENTIALS: Show management will furnish exhibitors with 2 complimentary exhibitor passes. The number of exhibitor passes an exhibitor receives is dependent on the amount of space taken. Complete details will be included in the official exhibitor services kit.

Representatives must register upon arrival at the exhibit area and at all times wear identification badges, containing the name of the firm that contracted space, which will be furnished without charge and which entitle wearers to attend convention sessions. A full registration fee of \$595 will be assessed for any badge replacement. No one under 16 admitted.

10. GENERAL REGULATIONS: No part of the building shall be defaced in any manner, nor shall signs or other articles be posted, nailed or otherwise affixed to any pillars, walls, doors or other parts of the building.

Combustible decorating material, gasoline, kerosene, acetylene and all other flammable or explosive substances are forbidden.

Cloth and other decorating materials must pass any flame-proofing and fire codes and ordinances prevailing in the convention city.

All packing containers, wadding, wrapping and such materials must be removed from the immediate exhibit area and not stored under tables or behind displays.

In accordance with the city fire codes and ordinances, smoking will be permitted only in designated areas of the Convention Center during installation and dismantling.

11. CONTRACTED LABOR: Prevailing union regulations regarding use of union operators for equipment must be observed by all exhibitors.

12. NON-LIABILITY: It is expressly agreed by each and every contracting exhibitor, his agents and his guests, that neither GFX nor Bobit Business Media, nor its employees, nor its contractors shall be liable for loss or damage to the goods or

properties of exhibitors. At all times such goods and properties remain in the sole possession and responsibility and custody of each exhibitor.

On signing the Application/Contract, exhibitor releases and agrees to indemnify the GFX, Bobit Business Media, its managers, officers, members, sponsors, employees and agents, and save them harmless from any suit or claim for property damage or personal injury by whomsoever sustained, including exhibitor and its agents or employees, on or about the exhibitor's display space or arising out of exhibitor's participation in the exposition, including such damage or injury resulting in part from the negligence of one or more of the aforementioned indemnities.

13. WAIVER OF SUBROGATION: Exhibitor hereby waives and releases any rights of subrogation it or its insurers may have against GFX and Bobit Business Media.

14. INSURANCE CERTIFICATE: Exhibitors shall deliver to GFX and/or Bobit Business Media or their appointed representatives, a certificate of insurance within 45 days before the show, showing evidence of insurance as follows: Comprehensive General Liability which includes Premises & Operations, Blanket Contractual, Personal Injury Independent Contractors and Products/ Completed Operation Liability at limits of Bodily Injury and Property Damage not less than \$500,000 Combined Single Limit of Liability.

15. NO WAIVER: The failure on the part of either party to insist upon a strict performance by the other party of any of the terms, covenants and conditions herein contained shall not be deemed to be a waiver by him of any breach of any term, covenant or condition herein contained. Waiver by either party of any breach by the other shall not operate to extinguish the term, covenant or condition the breach whereof has been waived nor be deemed to be a waiver of the right to declare a forfeiture for any other breach thereof. The waiver by one party of the performance of any covenant, condition or promise shall not invalidate this contract nor shall it be considered a waiver of any other terms, covenants and/or conditions.

16. GFX reserves the right to make such additional conditions, rules and regulations as Exhibit Management deems necessary to enhance the success of the exposition, and to decline or prohibit any exhibit which in its judgement is out of keeping with the character of the convention, this reservation being all-inclusive as to persons, things, printed matter, products and conduct.